

**“NAME OF SITE”
Site Survey**

Information Questionnaire

18 September 2003

LOCATION: TBD

DATE OF SURVEY: 19-20 September 2003

SURVEYORS:

JDEP Site Survey Brief Questions

1. How many functional programs will be using the JDEP network at this location?
2. What are the names of these programs?
3. How many devices (Servers, sensors, simulators, etc.) will be used for the JDEP purpose?
4. What are the names of these devices?
5. Where are these devices or facilities located (Building name, room name, campus name, street address, etc.)
6. Write the name of the location of the proposed JDEP facilities?
7. Primary Point of Contact (POC):
8. Do you have grounding (signal & power) at the proposed JDEP location?
9. Physical space availability (Space for cabinet, modules, room, etc.)
10. Has the site already been connected to a WAN?

Please provide the following POC information:

Using the template provided below, please provide the following information (as applicable) to identify the point or points of contact in your organization that will support the JDEP program.:

1. Site Project POC – Person responsible for overall coordination
2. User Building POC - Person responsible for site Node installation/operation
3. User Node POC - Person responsible for responding to daily site Node trouble resolution
4. User Bldg Comms POC - Person responsible for responding to site Bldg Comms Installation
5. SDP/COMMERCIAL Demarcation Point POC
6. Site ATM infrastructure POC if applicable
7. User Facility ATM POC if applicable
8. User Facility LAN POC if applicable
9. User Facility Shipping/Receiving POC if applicable
10. Programmatic Application POC
11. Information Security POC
12. Site Visit Request/Security Clearance POC
13. User COMSEC POC - Person responsible for receiving Keymat (CRITICAL ITEM)
14. Site Engineer
15. SIM Lead
16. Tactical Lead
17. JDN Lead
18. JCTN Lead
19. JPN Lead
20. Network Lead
21. Operations Coordinator
22. Test Director
23. Facility Mgr
24. Scheduling POC
25. Security POC

POC		
	PRIMARY	ALTERNATE
POC NAME		
COML PHONE		
DSN PHONE		
FAX		
24 hr X 7 day Contact Info		
EMAIL		
AUTODIN PLA		
UNIT		
Attn To/Office Code		
BLDG/ROOM		
STREET		
CITY, ST ZIP		

Please provide the following network related documents, or equivalent:

Requested Drawings	
	Provided (√)
Facility Map	
User JDEP Bldg Drawing	
JDEP Room Floor Plan	
Base Cable Plant for JDEP Drawing	
IP Topology and Subnet Plan	
User device connectivity drawings	

Network Information:

- Does the JDEP Facility have an existing ATM network infrastructure?
 - Who is the vendor of the site's ATM Switch (Specify vendor and model)?
 - Where is the site's ATM switch in relationship to the proposed Demarc location (distance)?
 - Can the site ATM be used to provide connectivity between facilities and the DISN-LES ATM node?
 - Are there network firewall issues, which need to be addressed in conjunction with this activation and what type of firewall/configuration is being used?

Facility Configurations

EXCOM Capability
Existing WAN connectivity (T1, DS3)
Configuration diagrams
Facility layout / utilization & availability
Wiring Diagrams
Switching System documentation
Facility SOPs
Floor layout diagrams
Site map / Phone book

The following information is applicable to the building/facility where the node is being installed.

- Building:
- Room:
- Is the facility manned 24 X 7?
- If not manned 24 X 7, is there 24 X 7 support and what is the response time?
- Is the proposed location cleared for U.S. SECRET open storage?
- What security features are in place to secure the proposed node location (motion sensors, cypher locks, etc)?
- Flooring type?
- If raised flooring how high from sub-floor?
- Ceiling Type and Height?
- If suspended ceiling estimated space above ceiling?
- Type of lighting in room (comm/data lines should not run next to fluorescent lights)?
- Is there a commercial demarcation point in this facility (type/capacity/fiber/copper)?
- Is there access to distributed GPS RF, live RF or GPS 1PPS (calibrated for distribution delay)?
- Does the user facility have an existing ATM infrastructure?
 - Will it connect to the DISN-LES node?
 - Who is the vendor of the user's ATM Switch (Specify make and model)?
 - Where is the user facility ATM in relationship to this proposed DISN-LES node (distance)?
 - What type of connectivity is there between the DISN-LES node and the user facility ATMs?
 - Dark fiber, type of fiber SM/MM, type of connectors, distance?
 - Other (explain)?
 - Can existing ATM infrastructure be used to extend DISN-LES node connectivity to the user facility from the Demarc?

- Is there rack space available for the DISN-LES node?
 - Who provides the racks?
 - Do racks need to be bolted to the floor & by whom?
 - Are the racks 19" or 24" mounting?
- What are the power provisions for the site?
- How will data lines, power, ground, etc enter the DISN-LES node (overhead, under floor, etc) and are there any special hardware requirements such as cable ladders/ducting and who will provide them?
- What is the distance between the proposed power source and the node (give bldg, room, and circuit breaker information if available)?
- Is the facility on back-up power?
- Is the facility on an uninterruptible power supply?
- Is a single dedicated NEMA 5-20R available for each rack?
- Where is the central ground in relation to proposed DISN-LES node (if not within 20 feet site must extend ground to within 20 feet) and what type of connection?
- Is the room environmentally controlled to maintain correct temperature and humidity?
- Do you have an Information Systems Security Manager?
- How do you manage Information Systems security?
- Who approves the Information Systems security plan (includes configuration of systems)?
- What guidelines do you follow (includes information system security requirements)?
- Are you familiar with the DoD Information Technology Security Certification and Accreditation process?
- What are your constraints for adding new applications to existing systems?
- What are your constraints for adding new systems to your network or as a stand alone system?
- Who is your DoD sponsoring activity?
- Which Defense Security Service (DSS) office performs site security accreditation for your site? (POC?)

Physical Security

- Access Control:
 - Are locks (including electric, mechanical, or electromechanical) used on doors to space?
 - Is an Intrusion Detection System used?
 - Are guards used?
 - Are badges used to identify personnel requiring escorted access? Personnel requiring no escorts? (Badges for site personnel and visitors)?
- Does the space meet minimum requirements to be considered a “secure room” (walls, floors, ceiling, doors are in compliance with applicable guidance)?

Personnel Security

- Do key personnel have security clearances?
- Are clearances/ background investigations current (for example, SCI clearances require new background investigations every 5 years)?
- Do personnel receive security indoctrination and annual training?

Procedural Security

- Are clearances required for access to the space?
- Do personnel require “need-to-know” before being allowed access to an information system?
- Is a Contingency Plan for maintaining operations in place?
- Is there a backup power supply available to maintain operations for a period of time if there is a power outage to the site?
- What classification level for data storage is the site authorized?

Communications Security

- Are NSA approved cryptography devices used?
- MOUs for access to DISA controlled networks in place?

- Is the site TEMPEST certified? (This may be N/A.)

DXDR Capability

Formats
Media
Flexibility
Capacity
Report options
Data selection capability

DIS Capability

System / element supported
DIS Version supported
PDU's supported
Standard / Non-Standard
DTED supported
Movement Supported (Navigation)
Time Synchronization
UTC / GPS format support
NTP / IRIG-B A/D format

COMSEC Capabilities

Keymat availability
Controlling authority
Short titles on hand
KG availability
Voice
Types, availability
Data
Types, availability